Practical Neurology

Manuscript Preparation Guidelines

Mission: You have been invited by the guest medical editor to contribute a review article to an issue of Practical Neurology that will provide an update on the latest evidence and guidance in clinical practice to an audience of general neurologists. Below are guidelines along with a sample manuscript template to reference when preparing your manuscript. Thank you for your contribution to the literature.

Authors
- ✓ List names, degrees, academic position, department, institution, city, state for every author (no more than 6 authors per article, please).

- ✓ Provide a "headshot" photograph for each author. Each photograph should be saved as a separate file (as jpg or tiff: ~ 3 x 4 inches, resolution $\geq$ 300 dpi).

- ✓ Include financial disclosures for every author.

- ✓ Add Twitter handles, if available, for each author and affiliated institutions.

- ✓ Read and agree to the author statement included on page 2 of this document.

Text
- ✓ Your article should be **~1,800--2,400** words in length (not including references). Please follow the template for structuring your article included on pages 3-4 of these guidelines.

- ✓ Remember to choose a title/subtitle combination that best reflects the content of your contribution. Add a one-sentence reading line to introduce readers to the main theme of your article.

- ✓ Please cite all figures, tables, boxes, and videos in text.

- ✓ Kindly include citations for all references in numeric order (1, 2, 3, etc).

- ✓ Provide a title for each table, a legend for each figure, and make note of any elements borrowed from other sources (all borrowed elements should have the appropriate permissions for use in place).

- ✓ Be sure to include 5 keywords to help with online searchability for your content

References
- ✓ Your article should include no more than 25 of the most recent, relevant references.

- ✓ Please organize your references into a reference list with references numbered sequentially. The reference list should be included in your manuscript after the summary or conclusion of your article.

- ✓ Follow AMA style for your references. Refer to a recent issue of Practical Neurology for examples.

Figures
- ✓ Please include 1 to 3 images or drawings with your contribution.

- ✓ Cite each figure in text, number each figure sequentially, and include a brief legend for each figure. The list of figure legends should be included at the end of your manuscript following the reference list.

- ✓ Each image or illustration should be submitted as a separate file. Preferred file formats include jpg, tiff, and eps files saved at a high resolution ($\geq$ 300 dpi).

- ✓ Single-column/half-page images must be 3.5 inches wide minimum. Double-column/full-page images must be 7 inches wide minimum.

- ✓ Kindly alert your editor at Practical Neurology about any illustrations that may need to be redrawn.

Tables
- ✓ Cite each table in text, number each table sequentially, and include a table title for each table.

- ✓ Each table should not contain more than 6 columns or more than 20 rows.

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Submission
- ✓ Please send your manuscript and related materials to your editor: jrusko@bmctoday.com

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Article Template (SAMPLE)

Article title: Article subtitle

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Keywords: Keyword 1, keyword 2, keyword 3, keyword 4, keyword 5

[Introduction]

Head One

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Head Two

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Head Three

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Head Four

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Summary or Conclusion

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References

1. Ref.
2. Ref.
3. Ref.
4. Ref.
5. Ref.
and so on through 25.

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Figure Legends

Figure 1. XXXX

Table Legends

Table 1. YYYY